

TOWN OF BOW MAR, COLORADO
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING ON JANUARY 17, 2010

CALL The regular meeting of the Board of Trustees of the Town of Bow Mar was called for Monday, January 17, 2011, Mayor Rick Pilgrim presiding. The meeting was held at No. 2 Middlefield Road, Columbine Valley, Colorado.

A quorum was declared present at 7:04 p.m.

PRESENT	Mayor	Rick Pilgrim
	Trustees	Merle McKittrick
		John Giese
		Gary Guilford – absent
		Elizabeth Tulloch
		Carrie McLaughlin
		Rick Wilkins - absent
	Attorney	Hugh Gottschalk - absent
	Clerk/Treasurer	Karen Reutzel
	Police Chief	Bret Cottrell
	Citizens	Alicia Guerra, Chuck Pratt

Mayor Pilgrim led the group in the Pledge of Allegiance.

Karen Reutzel was sworn in as Town Clerk & Treasurer

Public Safety Police Chief Cottrell reported that 21 citations were written in Bow Mar and there were 30 calls for service. He also reported that the Town of Columbine Valley has launched a new website at www.columbinevalley.org. He offered to upload the Bow Mar ordinances to the new website.

Building Commissioner Tulloch reported that three building permits were issued in December for interior improvements, a new hot water heater and stucco replacement. There is a demolition permit pending with regard to a new home planned for construction on Juniper. The permit is pending a plan for the disposal of hazardous materials on the property and confirmation of costs of the project. The project has been approved by the ACC.

Finance Commissioner Giese discussed the year-end financial report for December 2010. Total revenue for the year was \$407,782 vs. a budgeted amount of \$436,197, a variance of \$28,415. The variance is attributable to building permit revenue being lower than budgeted by \$29,973. Building permit revenue for 2010 was budgeted at \$55,000 but only \$25,026 was collected. The 2011 budget anticipates \$35,000 in building permit revenue. Total expenditures for the year 2010 totaled \$439,773 resulting in a deficit of \$31,991.

Mayor Pilgrim asked Clerk/Treasurer Reutzel to check whether there was a need to appropriate money from the reserve fund to cover the year-end deficit. A vote was held to approve the financial report for December 2010. McKittrick/Tulloch/unanimous.

Public Works Commissioner McKittrick reported that the speed limit sign on Bow Mar Drive which was hit by a car and knocked down is not repairable. He is working on getting it replaced. Gas line work has begun on Bow Mar Drive. The Town saved money through the fall on snow plowing due to a lack of snow, but did have plowing expenses as the result of storms in late December/early January.

Parks & Rec Commissioner McLaughlin reported that the Town's holiday lights were put up in December and taken down in early January and are being stored at Hudson Gardens. Comments about the new lighting display have been favorable.

Intergovernmental No report.

Town Attorney – No report.

Town Clerk's report – Clerk Reutzel reported that she is working on transitioning the Town Clerk & Treasurer duties with former Town Clerk/Treasurer Pat Hoffman.

Mayor's Report Mayor Pilgrim reported that a citizen had questioned Allied Waste's trash removal charges. He will ask Commissioner Wilkins to review our franchise agreement and the overall situation.

He discussed the Town's potential participation in the Arapahoe County Council on Aging – Commissioner Tulloch volunteered to attend the January 24 meeting.

Teen Team (which was a group of young people in Bow Mar who volunteered to assist the Town's elderly residents with snow shoveling and the like) appears to have fallen by the wayside. A resident offered her family to assist such residents who needed help during the last snowstorm. The Board agreed to talk with the resident about the possibility of resurrecting Teen Team. Community service hours are available for participants with a letter of commendation from the Town to record the service.

Mayor Pilgrim suggested the Town may want to participate in the *LiveWell Colorado* program which he learned about attending the Metro Mayor's conference. The Town has renewed its participation in the Metro Mayor's Caucus (at a cost of seven cents per resident) and the Transit Alliance, which advocates for transit issues in communities and the region.

BMOI Report – BMOI President Jane Carlson presented the list of current BMOI officers and 2011 BMOI meeting dates as well as a summary of recent activities. She reported that Santa at the Beach was a big success as was the annual pond hockey tournament. Ice conditions are being monitored daily with the warm weather. BMOI bills go out on February 7.

Old Business

Minor Budget Refinement - The Board discussed and approved a minor budget refinement to Ordinance No. 266, which was adopted as part of the Town's budgeting process in December 2010. Ordinance 266 as adopted showed a General Fund appropriation of \$436,798, while the 2011 Budget adopted in December showed a General Fund appropriation of \$437,209 (a positive difference of \$411). The Board voted to approve a motion to amend Ordinance No. 266 to reflect the General Fund Expenditure of \$437,209 which is the exact amount adopted for the 2011 Budget adopted in December 2010. Giese/Tulloch

Giese	Aye	McKittrick	Aye	Tulloch	Aye
Guilford	Absent	McLaughlin	Aye	Wilkins	Absent

SIPA Grant – Mayor Pilgrim received a decision on the Town's grant application to the Statewide Internet Portal Authority, which was turned down. The grant would have provided funding to enhance the Town's website. The letter indicates that SIPA provides many of the services requested in the grant and can be engaged to help the Town at no cost in the future. The Mayor and Town Clerk will continue to pursue this matter.

King Estates Update - The Town's outside consultant, Vision Land Consultants, has provided its draft comments to the King Estate's preliminary plat submittal package for the Town's review. Commissioner McKittrick reported that he met with Vision Land consultant Jim Godwin and that the Board needs to authorize Vision Land to proceed. The Board authorized Vision Land to provide the comment letter to the developer after supplemental review and comments are made by Mayor Pilgrim, Commissioner McKittrick and Commissioner Tulloch. The Town will also review whether or not additional payments are owed at the time of preliminary plat approval from the developer. The Board voted to direct Vision Land to send its draft letter of January 6, 2011 regarding the preliminary plat application to the developer after supplemental comments are made by the Board. McKittrick/Tulloch/Unanimous.

Public Input and Comment Regarding Whether Chickens are to be Allowed in Bow Mar With a Change of Ordinance – A resident appeared before the Board and provided sample ordinances permitting chickens from three other Colorado jurisdictions (Fort Collins, Colorado Springs and Littleton). He also provided a draft proposal to allow the keeping of chickens in Bow Mar as pets and for egg production which was a compilation of the three ordinances provided. A second resident appeared in support of the proposal and to discuss her experiences keeping chickens. The residents explained that they are not advocating the raising of chickens for slaughter or the keeping of roosters. The Board discussed some of their initial thoughts regarding the proposal with the residents. Areas discussed included the need to determine appropriate setbacks for chicken coops, whether or not coops would require a building permit, that the killing or slaughtering of chickens is generally prohibited by similar ordinances, protection against predators, and effect on neighboring homes, among other matters. Mayor Pilgrim

suggested the Board determine a procedure and timeline in order to consider a change to an ordinance. The Board determined that it would continue to take the issue under advisement. The Board determined that the February Trustee meeting would be an appropriate time for additional public comments, information and Trustee questions. If appropriate, an ordinance could be drafted in March, with a public hearing in April. The Board stated it would like to hear more public feedback on the issue.

Long Range Road Plan – Commissioner McKittrick discussed the need for the Town to have a comprehensive professional assessment to determine what the Town's roads need, because there is no single solution appropriate for all roads in Town. He presented a flowchart he had prepared outlining some of the issues. McKittrick reported he has talked with Vision Land about obtaining a bid for preparing a long range road plan, which would need to be coordinated with a master drainage plan. He further reported that with a master drainage plan the Town may be able to obtain matching funds from the Urban Drainage and Flood Control District for drainage improvements. Mayor Pilgrim described the options for financing a road/drainage improvement project in Town (pay as you go, raise the mill levy to generate a certain number of dollars per house per year for on a road/drainage program, or sell bonds and issue debt), which would require a Town vote, and the timing of the process should the Board determine to go to the voters with a proposal. The Board determined that it would be advantageous to have a representative of Vision Land attend the Trustee's meeting in February to obtain further information and to assist it determine future action.

King Scholarship Status – Applications are due January 29th to the Town Clerk's office. Commissioner McLaughlin discussed the attributes of past recipients, who have had a history of service to Bow Mar and the community, and the makeup of the review board. Mayor Pilgrim will not be present for the presentation of the award at the Winter Dance so an alternate person will need to represent the Town at the presentation.

Adjournment There being no further business the meeting was adjourned at 8:56 p.m. Giese/McKittrick/Unanimous. The next Regular Meeting is scheduled for February 21, 2011 at No. 2 Middlefield Road, Columbine Valley, CO at 7:00 p.m.



Richard D. Pilgrim, Mayor



Karen V. Reutzel, Town Clerk and Treasurer